



MINUTES

City of Flagstaff Open Spaces Commission

Monday, September 26th, 2016
4:00 pm – 6:00 pm

Council Chambers, City Hall
211 W. Aspen Ave., Flagstaff, Arizona

A quorum of the Flagstaff City Council may be in attendance of the Open Spaces Commission meeting.



In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact 928-213-2175 (774-5281 TDD). Notification at least 48 hours in advance will enable the City to make reasonable arrangements.

CALL TO ORDER

COMMISSION MEMBERS:

Bryan Burton, Chair
Rick Miller
Carrie Eberly
Jim Burton
Steve Dorsett (absent)
Stephen Hirst (absent)
Libby Kalinowski

CITY STAFF:

Elizabeth Emery, Open Space Specialist
Nicole Woodman, Sustainability Manager
Charity Lee, Real Estate Manager
Martin Ince, Multi-Modal Planner
Corryn Smith, Open Space Aide
David Wessel, FMPO Manager
Erin Young, Water Resources Manager

I. GENERAL BUSINESS

1. Call to Order

Commission Chair Burton called the meeting to order at 4:00 pm.

2. Public Participation

At this time, any member of the public may address the Commission on any subject that is not scheduled before the Commission on that day. The Arizona Open Meeting Law prohibits the Commission from discussing or taking action on an item which is not listed on the prepared agenda. Commission members may, however, respond to criticism made by those addressing the Commission, ask staff to review a matter, or ask that a matter be placed on a future agenda. To address the Commission on an item that is on the agenda, please wait for the Chair to call for Public Comment at the time the item is heard.

No public participation

3. Approval of July 25th, 2016 Meeting Minutes

Commissioner Eberly motioned to approve the July 25th 2016 meeting minutes.
Commissioner Miller seconded the motion and all commissioners voted in favor.

4. Discussion Items

A. FMPO 2040 Regional Transportation Plan Update, David Wessel

David Wessel, Flagstaff Metropolitan Planning Organization Manager, presented to the Commission on the Blueprint 2040—Flagstaff Regional Transportation Plan. Wessel discussed the policy, which includes focus points such as congestion and arterial network development, robust multi-modal systems, and safety for pedestrians and bikes. The projected plan displays new byways and widened roads in the City of Flagstaff. The plan also includes pedestrian and cyclist services with FUTS trails and crosswalks. Overall, the plan wants to alleviate traffic on the main arterials while making it safe for all modes of transportation. The Commission stated that environmental factors, such as the I-40 wetlands, should be considered when conducting plans. The Commission also stated that bus routes that go near open space land and other environmental outlets could enhance the amount of public traffic.

B. Conserve to Enhance Program, Nicole Woodman

Nicole Woodman, Sustainability Manager, and Erin Young, Water Resources Manager, presented to the Commission on the new Conserve to Enhance Program. The Conserve to Enhance Program assists individuals to conserve water, track savings, and donate savings to water conservation projects through an online portal. Individuals can check to see how much water they are using in their residence. When individuals decrease their water usage, they have the option to donate their savings to various community projects. Though the City of Flagstaff is acting as a fiscal agent for the program, several community businesses are partnering with the City to implement the new program. The Beta version of the Conserve to Enhance Program is currently available to anyone in Flagstaff, both City and County residences.

C. Veteran's Home Site Assessment, Charity Lee

Charity Lee, Real Estate Manager, presented to the Commission on the parcel plan for the Veteran's Home Site on McMillan Mesa. She presented three separate options for the parcel donation - an 8-acre area, 10.2-acre area, and 11-acre area. After sending the information to the State of Arizona, the State was in favor of the 10.2-acre design due to its regular design — the 8-acre and 11-acre options were not favored because of their irregular shape. Ms. Lee presented a letter to the Commission asking if they would approve the 10.2-acre design. The design will provide a 75-foot buffer around the FUTS trail. Commission Chair Burton motioned to approve donating up to 11-acres, with the caveat that the land return to the City if no construction happens within three years. Commissioner Jim Burton seconded the motion and all Commissioner voted in favor.

D. Review Picture Canyon Interpretive Signs, Betsy Emery

Betsy Emery, Open Space Specialist, presented the designs for the new interpretive signs for Picture Canyon. These new signs will be placed along trails within Picture Canyon. During the presentation, the Commission reviewed grammar, spelling, picture placement, and suggested picture captions. Suggested edits will be incorporated into the signs before fabrication.

E. Determine Next Tour of City-Owned Parcels, Betsy Emery

The Commission discussed plans to tour the next round of City-owned parcels. The next segment will take place at the Foxglen Park parcels. The tour is scheduled for Friday, October 14 from 2:00pm to 4:00pm.

F. Open Space Management Update, Betsy Emery

Ms. Emery updated the Commission on the trail construction project at Picture Canyon. The Waterbird Trail project was completed on August 25th, 2016.

5. Information Items To and From Commissioners and Staff

Commission Chair Burton asked the new Commissioner, Libby Kalinowski, to introduce herself to the Commission. Commission Chair Burton mentioned to the Commission about combining the November and December Commission meetings. After discussion, December 5th will be the combined November/December meeting. Commissioner Eberly accepted the Vice Chair position for the Open Space Commission. Commissioner Miller mentioned that County Supervisor Matt Ryan invited the Open Space Commission to support Fort Tuthill's new 120 acres of Open Space; the event will take place on October 19th at 11am at the County Courthouse steps. Ms. Woodman informed the Commission of upcoming events that the Sustainability Section is hosting.

6. Upcoming Agenda Items

- A. Continued Venus Parcel Discussion, Martin Ince
- B. Matrix City-Owned Parcels in Foxglen Park Area, Betsy Emery
- C. Picture Canyon Management Plan Updates, Betsy Emery
- D. Review Observatory Mesa Management Plan, Betsy Emery
- E. Open Space Program Budgetary Support, Nicole Woodman
- F. Open Space Management Update, Betsy Emery

7. Adjournment

Commission Chair Burton motioned to adjourn the meeting at 5:57pm. The motion was seconded by Commissioner Eberly. All voted in favor.

CERTIFICATION OF POSTING OF NOTICE

The undersigned hereby certifies that a copy of the foregoing notice was duly posted at Flagstaff City Hall on _____, at _____ a.m./p.m. in accordance with the statement filed by the Disability Awareness Commission with the City Clerk.

Dated this _____ day of _____, 2016.

Elizabeth Emery, Open Space Specialist